

Nomination Process for National President

The National President's term is for three years. Nominations are now open for this position. You are asked to consider and put forward the names of any members, with their permission, who fill the required criteria and you believe have the required skills to serve in this capacity.

Who can stand for the position of National President?

The person being nominated must have a history of service and commitment to The Theosophical Society in NZ Inc.

1. Minimum 10 years as a financial member
2. Must have held positions with the Society as follows:
 - a. Must have served in one of the following positions:
 - i. Has previously held the position of National President
 - ii. A minimum of one term as National Vice President
 - iii. A minimum of two terms as a Governance Board member
 - iv. Have been a Branch committee member for a minimum of 10 years within the previous 25 years, does not have to be consecutive.
 - b. Or must have served at least 7 years in one of the following:
 - i. Branch President (within the previous 20-year period). This does not have to be consecutive
 - ii. Have been a National Lecturer (within the previous 20-year period) and
 1. completed minimum 3 years in a role as per 2.b.iii below, and/or
 2. worked on at least one recognised committee such as the Property Maintenance Committee, Investment Oversight Committee for a minimum of 3 years.
 - iii. Held a significant role such as Education Coordinator, Editor of *TheoSophia*, Trustee of TS NZ Trust, Investment Oversight Committee, Property Maintenance Committee for at least 7 years. Roles can be combined to make up the 7 years.

Other skills and qualifications

- Deep understanding of Theosophy
- Leadership
- Strategy and Planning
- Governance
- Operations
- Property
- Finance
- Legal

Who is able to nominate someone as the National President?

Any member in good standing for not less than 3 consecutive years (from 27 September 2016 or earlier) may nominate another member who fulfils the above criteria. Every nomination for the role of National President must include the name and signature of five (5) eligible proposers. The names of proposers will not appear on the ballot paper.

What is the National President responsible for?

The National President, working with the National Vice President, is responsible for:

- a) Implementing the Society's strategic plan.
- b) Continually monitoring
 - i. the needs and functions of the Lodges (Branches) in relation to the purposes for which they

- ii. the needs of Study Centres and National Section Members, and
 - iii. the adequacy of services provided by National Section and where necessary, to take appropriate action.
- b. For carrying out the implementation of policy.
- c. The driving force within the National Society for the promulgation of Theosophy and to act as the main face of Theosophy to the public and other organizations.
- d. Receiving and dealing with representations from individual Members not dealt with elsewhere
- e. Making regular visits to the Lodges (Branches) and generally seeing to their welfare in line with the constitution.
- f. The main thrust of Theosophy in New Zealand, responsible for supervising the maintenance of a National Presenters Programme including the co-ordination of visits by both overseas and local lecturers and speakers to the various Lodges (Branches) and, where possible, Study Centres, and to ensure that all Lodges (Branches) are adequately served in this respect over a suitable time scale.
- g. Complying with the Rules and Regulations of The Theosophical Society (Adyar) and the Rules of the National Society for the time being in force.
- h. Taking direction from, and carrying out the relevant directions of the AGM, and the Governance Board.
- i. Submitting an Annual Report of the National Society to the International President and to the AGM, after approval of the Report by the Governance Board and publishing a summary of this report in the Vasanta Newsletter.
- j. Submitting a written report to members of the Governance Board covering the period of strategy and other activity since the previous Governance Board meeting and any reports and requests on policy direction at least two weeks before such meeting.
- k. Submitting a written report to members of the Management Team covering the period of activity since the previous Management Team meeting and any reports and requests on strategy, policy direction at least two weeks before such meeting.
- l. Obtaining legal advice and conferring with the legal advisors as may be necessary.
- m. Ensuring good financial procedures are in place to prevent fraud of any kind.

Role obligations of the National President

- a. A member of the Governance Board (meets 3 times a year)
- b. A member of the Investment Oversight Committee (meets 3 times a year)
- c. Chair of the Management Team (meets five times a year)
- d. Member of any functioning Working Groups.
- e. A trustee of The Theosophical Society in New Zealand Inc Trust (meets once a year)
- f. A member of the General Council of the Theosophical Society (Adyar) (currently meets twice a year)
- g. President's Forums (twice a year)

What skills are required of the National President?

The current policy for *The Roles and Responsibilities* covers skills that are required by the National President.

These include:

- Good understand of Theosophy.
- Leadership skills.
- Ability to set policies, goals and objectives, and targets.
- Ability to communicate with members and branches
- Ability to implement the Society's strategy.
- Ability to monitor policies and evaluate their effectiveness.
- Ability to understand financial reports and setting of budgets.
- Ability to foster effective relationships between the Society and it's various working groups and forums.
- An awareness of current legislation around procedures and processes.
- To have legal and legislative awareness.

Interview of Candidates

Any candidate who intends putting themselves forward for the position of National President of the Society is to meet with the Governance Board Chair to ensure they have the skills required and a clear understanding of the role.

What is the time commitment?

Over the past decade the National President has worked full time to fulfil the role and responsibility of the job and has been willing to live in Auckland. Travel and weekend work are required as part of the role.

Is there a salary with the role of National President?

This is a salaried position.

What is the term for a National President?

The term is for three years. A member may be elected as National President up to three consecutive terms. After this they must stand down for at least one term before being eligible for re-nomination.

When does the term begin?

The three year term for a new National President begins at the conclusion of The Theosophical Society in New Zealand Inc. AGM.

What information is required with each nomination?

Along with their nomination candidates are to provide one A4 page giving a short statement of their background which includes:

1. a summary of what they bring to the position sought, including
 - a. a brief visionary statement,
 - b. previous experience and relevant experience in leadership, finance, governance, strategy and policy development or similar leadership and business skills.
2. A photo.

These details will be included with the ballot paper.

When do Nominations Close?

Nominations must be made on the enclosed form and must reach the Returning Officer at 18 Belvedere Street, Epsom, Auckland 1051 by 4.00pm on Friday 27 September 2019.

The Theosophical Society in New Zealand Incorporated

Nomination Form for National President

Name of Nominee for National President:

Signature of Nominee accepting nomination:

(All nominees and proposers must have been members in good standing of The Theosophical Society in New Zealand Inc. for a minimum of 36 consecutive months and meet the criteria as outlined above.)

	<u>Name</u>	<u>Signature</u>
Proposer 1
Proposer 2
Proposer 3
Proposer 4
Proposer 5

The Nominee is responsible for providing the following information on a single A4 Page:

Have you included the required information?

1. A short statement of the Nominee’s background which includes a summary of what they bring to the position, a brief visionary statement, previous experience and relevant experience in leadership, finance, governance, strategy and policy development or similar leadership and business skills.

Please circle

Yes / No

2. A passport type photograph of the Nominee

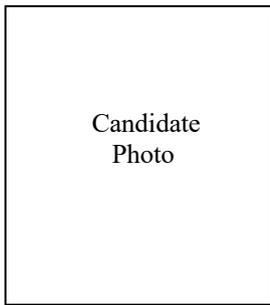
Yes / No

Note: Nominations are not valid unless the above information is received by the closing date, 4pm on 27 September 2019 and 5 members in good standing for 3 or more years (27 September 2016 or earlier) have proposed the nominee. Separate forms may be sent in from proposers.

Please return this form **by 4pm on Friday 27 September 2019** to:

Returning Officer
 The Theosophical Society of New Zealand Inc.
 18 Belvedere Street
 Epsom
 Auckland 1051.

Please include the following information, on one A4 sheet, as required by the Bylaw 1.1[f] so voters have a clear understanding of your background, vision and experience for the position of National President.



Candidate's Name:

Biographical information:

Vision Statement:

Previous Experience in the following areas:

1. Leadership:

2. Finance:

3. Governance:

4. Strategy:

5. Policy Development:

6. Other Relevant Business Skills: